



BELKNAP COUNTY COMMISSIONERS  
34 County Drive  
Laconia, NH 03246  
Phone (603) 527-5400  
Fax (603) 527-5409

Edward D. Philpot, Jr.  
Chairman  
Laconia

John H. Thomas  
Vice-Chairman  
Belmont

Stephen H. Nedeau  
Clerk  
Meredith

## Commissioners Meeting Minutes September 21, 2011

Commissioner Philpot called the Belknap County Commissioners meeting to order at 5:30 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Commissioners Edward D. Philpot Jr., John H. Thomas and Stephen H. Nedeau.

**UNH Cooperative Extension Update:** Ms. Cagle reported to the board that the coop has successfully moved into their offices and they are almost done with unpacking. This is going very well for them. They really like their new location at 635 Main St. 3<sup>rd</sup> floor, suite #1 (above Green laws music) in Laconia. Ms. Cagle briefed the Commissioners about the annual cost of rent. She indicated that the Coop will also not need to ask for additional monies in this years or next year's budget. They will be holding an open house in October and will let the Commissioners know when it will take place. Commissioners thanked Ms. Cagle for the update and were pleased to hear that the move went well and they are pleased with their new offices.

**Non Meeting:** Commissioners would like Administrator Shackett to schedule a non-meeting to meet with their council preferably this Friday or Monday.

**Approval of minutes:** M/Nedeau, S/Thomas to approve the 9/7/11 Commissioners minutes as written. Unanimous. **Motion carries.**

**Karpel Grant:** This grant was approved at a previous meeting; this is the software contract to be signed by the Chair of the Commissioners for the Karpel software for the County Attorney's Office. The Chair signed.

**Victim Witness Advocate Grant:** Commissioner explained that this grant was submitted and subsequently awarded to the county through the County Attorney. An amended application was requested, to allow for Commissioners authorization in accordance with county policy. Commissioners did not authorize the application, therefore the county attorney arranged to have the award notice resubmitted it the Commissioners signature. Commissioner Philpot stated that they did not approve or make the grant application. Commissioners stated that the grant was submitted and it didn't follow county policy of come before the board. Even though this is a reoccurring and repetitive grant it required the Commissioners to follow policy. Therefore this

application has been denied by the Commissioners and they will allow for the County Attorney to resubmit going through the proper policies and procedures.

**Commissioner's committee reports:** Commissioner Thomas has a cooperative extension meeting next week. Commissioner Nedeau said that at his recent airport meeting, they discussed new fencing for the area based on FAA height requirements, etc. They are working through the process. Commissioner Philpot announced that the deadline for bulbs for the Conservation District is the 18<sup>th</sup>. Commissioner Philpot received a call from Atty. Dyer regarding the presentation of the Colonial Theater that he gave at the last meeting. He would like to be able to express the fact that he has the support of the Commissioners in an upcoming presentation that he will give. (He wants to be able to say that he has the moral support of the Commissioners, City Council for example, that kind of thing). Commissioners concur that they all support the concept of the renovation of the Colonial Theater project (morally not financially).

**Public Comment:** Reporters sought clarification on the grant issue. Commissioners clarified.

**Adjourn:** M/Nedeau, S/Thomas to adjourn at 5:50 PM. Unanimous. Motion carries.

Respectfully submitted,

---

Angela A. Bovill, Administrative Assistant